

**Job Description – Medical Officer –**  
**Mobile Medical Unit , Jharkkhand/Odisha**

**GENERAL**

**Location of Job:** Jharkhand/Odisha

**Type of Employment:** Contractual for 1 year, renewable basis performance

**No. of Position:** 1

**Reporting to:** Project Manager

**JOB PURPOSE**

The Medical Officer will be responsible for medical check-ups of the serving community through Camp duties at MMU following the visit roster, treating and providing consultation to the patients and maintaining. The Medical Officer will analyze medical check-up data and conduct regular inspection of equipment's, maintaining the inventory of medicine required at MMU. S/he ensure compliance of the requirements and protocols as per Govt Rules. S/he will present the data to management and make suitable action plan.

**KEY ACCOUNTABILITIES**

- Conduct MMU camp duties as per visit roster and perform medical check-ups of the serving community. patients counselling
- Supervise and ensures the availability of inventory and supplies of drugs, reagents and equipment as required at MMU.
- Conduct home visits for elderly/ severely sick patients and persons with disabilities.
- Collaborate with other specialists and health facilities for timely, right referral of required cases.
- Analyse medical check-up data of the patients and provide counselling sessions as required.
- Management of the team and their capacity building.
- Ensuring optimum utilization of available resources of the MMU.
- Maintain the confidentiality of the patient data and adhere the IPHS/IMC protocols for the treatment.
- Adhere and ensure implementation & enforcement of Protocol/Quality systems.
- Ensure that documents like OPD, medicines and reagents consumption, patients' cards etc. are updated and maintained regularly.
- Inspect the requisition and viability of medical equipment & instrument at the MMU.
- Create awareness on health topics by participating in campaigns organized through MMU.

- Share the success stories/anecdotes from the field.
- Prepare trends of communicable and non-communicable diseases.
- Attend the periodic review meeting organized by THF team.
- Any other duties that may be assigned from time to time by the THF management.

#### **Other Indicative Requirements**

Educational Qualifications : MBBS

- Functional / Technical Skills and relevant Experience & Other Requirements (Behavioural, Language , Certificate etc)
- Minimum of 1-5 years of experience in public health programs with good team management skills.
- Candidate must have good communication skills in Hindi.
- Should be registered with National Medical Council.

Please share your resume at: [contact@pmspl.net.in](mailto:contact@pmspl.net.in)